

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS  
REGULAR MONTHLY MEETING AGENDA  
TUESDAY, MAY 19, 2020  
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.  
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Mark Dore', Board President, at the Port of Iberia Administrative Office, on Tuesday, May 19, 2020, at 5:30 P.M.

In attendance were Commissioners, Mark Dore', President, Danny J. David, Sr., Vice-President, Roy A. Pontiff, Secretary – Treasurer, Shane Walet, and Larry G. Rader.

Commissioners Simieon d. Theodile and Elbridge "Smitty" Smith, III were absent.

Also present were Craig Romero, Executive Director, Joanna Durke, Administrative Assistant, Tracy Boudreaux, Bookkeeper-Secretary, Ray Allain, Port Attorney, Ashley Philen, Allain and Allain, and Shari Landry, Receptionist-Secretary.

Thus, with a quorum being acknowledged, Commissioner Roy A. Pontiff recited the opening prayer and the Pledge of Allegiance.

**I. APPROVAL OF MINUTES – Regular Meeting Tuesday, February 18, 2020.  
- Regular Meeting Tuesday, April 21, 2020.**

The minutes of the Regular Meeting of Tuesday, February 18, 2020 and Tuesday, April 21, 2020 are complete; however, it was the consensus of the Board to have time to review and approve at June's Regular Monthly Board Meeting.

**II. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:**

- (a) Budget Summary for Ten (10) Months Ending April 2020.**
- (b) Listing of Tenant Lease Billings for 2020.**
- (c) Listing of Boat Stall Tenant Lease Billings for 2020.**
- (d) Approve Payment of Bills & Checks Issued During Interim Period.**

**A motion was made by Commissioner Larry G. Rader, seconded by Commissioner Shane Walet, to approve and authorize the payment of bills for March 2020, and ratify those paid during the interim period.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.**

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.

**III. DISCUSS POLICIES AND PROCEDURES COMMITTEE RECOMMENDATIONS & FINDINGS FROM WEDNESDAY, MAY 13, 2020 COMMITTEE MEETING:**

**(a) Discuss/Review Port of Iberia District Policies & Procedures Regarding Repair of Depreciated Buildings and Improvements on Leased Property.**

Committee Chairman Shane Walet presented the Recommendations and Discussions to the full Board from the Policies & Procedures Committee Meeting held on Wednesday, May 13, 2020. The Committee discussed that another Policies & Procedures Committee Meeting be scheduled and invite Mr. John Istre, Broussard Poche', Mr. Oneil Malbrough, GIS Engineering, and Mr. Gerald Gesser, Gesser Group, APC to attend the Committee meeting to participate in the discussion regarding the repair of depreciated buildings and improvements on leased property.

**(b) Discuss/Review Tenant Requests Regarding Lease Payments.**

Committee Chairman Shane Walet reported that the P & P Committee had discussion regarding the requests received from a few Port tenants regarding adjustments to their lease rental payments because of the unprecedented times the COVID-19 virus pandemic and downturn of the Oil & Gas Industry has affected the economy as a whole and their business operations as a result.

Information was provided to the POI, in an email dated April 23, 2020, from the Port of South Louisiana relative to a Questionnaire that the Port of South Louisiana is using regarding a Tenant Rent Decrease/Deferral Form. The P & P Committee made a motion that the Port Attorney, Ray Allain modify the questionnaire to be suitable for the Port of Iberia District and furthermore bring back the questionnaire to the full Board for discussion.

The Port Attorney presented to the full Board a Tenant Questionnaire he prepared for the administrative staff to disseminate to the Port tenants who have requested rental adjustments, in an effort to collect more information from them to allow the Board to evaluate and further discuss. The Port tenants who have reached out to the Port for assistance is Crosby Construction Services, Ram Design, Perforadora, and Nabors Corporate Services, Inc. Lengthy discussion ensued.

**A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Larry G. Rader, to approve the Tenant Questionnaire prepared by the Port Attorney to be sent out to the Four (4) tenants who have requested rental lease payment adjustments (Crosby Construction Services, Ram Design, Perforadora,**

and Nabors Corporate Services, Inc.); and motion further authorizes that the Administrative Staff forward the POI Tenant Questionnaire to the Port tenants stated above and have another Policies & Procedures Committee Meeting to discuss the responses received.

This motion having been submitted to a vote, the vote thereon was as follows:

**Yeas:** Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.

**Nays:** None.

**Absent at Voting:** Simieon d. Theodile and Elbridge "Smitty" Smith, III.

**And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.**

Further discussion ensued, and it was the consensus of the full Board that the next P&P Committee meeting be held on Friday, June 5, 2020 to discuss the responses received from the Port tenants, as well as their supporting documentation; and also it was the consensus of the full Board that the Administrative Staff set a deadline of Wednesday, June 3, 2020 to receive the Port Tenant Questionnaire responses. It is also noted that the full Board will convene at its Regular Monthly Board meeting to be held on Tuesday, June 16, 2020 and this matter will be placed on the Agenda for further discussion.

#### **IV. DISCUSS FINANCE COMMITTEE RECOMMENDATIONS & FINDINGS FROM FRIDAY, MAY 15, 2020 COMMITTEE MEETING.**

**(a) Discuss and Consider FY 2020 – 2021 Budget.**

**(b) Discuss and Consider FY 2019 – 2020 Audit Engagement.**

Commissioner Roy A. Pontiff, Finance Committee Chairman, provided the full Board with the Recommendations and Discussions of the Friday, May 15, 2020 Finance Committee Meeting. Commissioner Roy Pontiff stated that the Committee would like to make Seven (7) recommendations to the full Board on reduction and expenditures. The first one they considered a reduction of \$10,000 was to Advertising and Promotions. The second reduction was to zero the IDF line item out. The third item was the Secretary/Receptionist salary line item. He stated that since that position is currently being filled by a temporary service, they would like to completely eliminate the salary. With regards to the other salaries, the Committee would like to keep it the same. A mathematical correction was made on the Health Insurance line item. For Office Equipment, the Committee added money to purchase a new lawn mower for the POI Administrative Office and to purchase a new tape recording system for meetings. The total for Office Equipment would increase to \$21,000. Commissioner Travel was reduced by \$10,000 for a total of \$14,500.

**A motion was made by Commissioner Roy Pontiff, seconded by Commissioner Danny J. David, Sr. to accept and approve as presented the Port of Iberia District Fiscal Year 2020–2021 Budget; and motion further acknowledges that the**

**Advertising and Promotional Budget submitted by Promotional Images dated May 18, 2020 was accepted with a decrease of \$10,000 making the total Advertising and Promotional budget \$50,500.00.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.**

**And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.**

**A motion was made by Commissioner Roy Pontiff, and seconded by Commissioner Danny J. David, Sr., that Broussard, Poche', L.L.P., be retained to perform the Fiscal Year 2019–2020 year-end audit of the financial statements of the Port of Iberia District, for a maximum fee of \$30,000.00.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.**

**And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.**

**V. REPORT FROM MR. GERALD GESSER, GESSER GROUP, APC ON:**

- (a) Proposed Emergency Command Center/File Storage Building:  
{1} Status Report – Proposed Design & Budget Estimate.  
(Port Improvement & Development Committee).**

There was no action taken on the above agenda item.

- (b) West Yard Electrical Distribution System – Survey:  
{1} Discuss/Consider Dixie Electric's Inv. # 009349.**

**A motion was made by Commissioner Larry Rader, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 009349 to Dixie Electric in the amount of \$1,759.00 for the POI West Yard Electrical Survey final billing.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.**

**And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.**

Mr. Oneil Malbrough presented the Board with a spreadsheet depicting the projects for the POI West Yard Expansion and Site Improvements and expenses for each phase of the West Yard that was requested by Commissioner Roy Pontiff. Lengthy discussion ensued.

**VI. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM  
SPN H.011928 “EAST & WEST YARD” EXPANSION & SITE IMPROVEMENTS  
PROJECT:**

- (a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:  
{1} Drainage Update SPN H.011928(324)  
(Phase IV of SPN H.011928).**
- (a) Discuss/Consider Coastal Construction & Engineering,  
LLC Application for Payment No. 1.**

Mr. Oneil Malbrough reported that the contractor has removed the existing pump and sump tank structure and has poured the concrete base floor and sump walls. A tentative completion date is September 29, 2020. Mr. Oneil Malbrough stated that there was a drainage issue. The contractor tried to retro fit something and that is not acceptable to GIS Engineering. A Non-Compliance Report was issued to the contractor regarding the drainage issue at the project site. The contractor is currently working on a response to the Non-Compliance Report.

**A motion was made by Commissioner Roy Pontiff, seconded by Commissioner Shane Walet to approve and authorize Application for Payment Number 1 to Coastal Construction & Engineering, LLC in the amount of \$49,500.00 for East & West Yard expansion & site improvements drainage project Phase IV of SPN H.011928 for the period April 1, 2020 thru April 30, 2020; in accordance with the contract dated March 31, 2020.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Elbridge “Smitty” Smith, III.**

**And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.**

- (b) Update on Quotes to Bring Power from Bldg C to the  
Pump Station Construction Site.**

Mr. Oneil Malbrough stated that GIS Engineering has went out for proposals. A change order was not done to the existing contract. Bob with YKMH, the electrical engineer, has reviewed the quotes and they are waiting for his final approval.

- {2} Building B – POI West Yard SPN H.011928(325d)  
Crane & Ventilation Purchase & Installation  
(Phase Vd of SPN H.011928).  
(a) Update on Status of Project.**

Mr. Oneil Malbrough reported that Acadiane' Renovations, Ltd. was the low bidder in the amount of \$728,444. A Resolution To Award was passed at the previous Board meeting, contracts have been signed and will be delivered to LA DOTD on May 20, 2020. As soon as LA DOTD approves the contracts, written Notice To Proceed will be given.

- {3} Building B – POI West Yard SPN H.011928(325a)  
Electrical Construction  
(Phase Va of SPN H.011928).  
(a) Discuss/Adopt Resolution to Award Building B Electrical  
Construction to Preferred Electric, Inc.**

**A motion was made by Commissioner Roy Pontiff, seconded by Commissioner Danny J. David, Sr., to adopt the following:**

**RESOLUTION – AWARD PROJECT**

**STATE PROJECT NO. H.011928(325a)  
PARISH OF IBERIA**

**RESOLUTION  
PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS**

**WHEREAS**, the Port of Iberia District Board of Commissioners has received bids on Wednesday, May 13, 2020 at 11:00 a.m. on the Port Improvements East and West Yard Expansion & Site Improvements Building B Electrical Construction (Phase Va of SPN H.011928) a Port Improvements Project under the Louisiana Port Construction & Development Priority Program; and

**WHEREAS**, GIS Engineering, LLC has recommended that the Award of Contract be made to the lowest qualified bidder; Preferred Electric, Inc.

**NOW, THEREFORE, BE IT RESOLVED** by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 19<sup>th</sup> day of May, 2020, acting

pursuant to the recommendation of GIS Engineering, LLC that the Base Bid in the Amount of \$519,460.00 by Preferred Electric, Inc. be accepted and a contract be awarded to them.

**This Resolution having been submitted to a vote, the vote thereon was as follows:  
Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.**

**And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.**

**(b) Discuss/Adopt Resolution to Certify Compliance with Public Bid Law for Building B Electrical Construction.**

**A motion was made by Commissioner Larry Rader, seconded by Commissioner Shane Walet, to adopt the following:**

## **RESOLUTION CERTIFYING COMPLIANCE WITH THE PUBLIC BID LAWS**

**STATE PROJECT NO. H. 011928(325a)  
PARISH OF IBERIA**

### **RESOLUTION**

#### **PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS**

**WHEREAS**, the Port of Iberia District Board of Commissioners has solicited bids for State Project No. H.011928(325a) Port Improvements East and West Yard Expansion & Site Improvements Building B Electrical Construction (Phase Va of SPN H.011928) in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2211 et. seq; and

**WHEREAS**, the Port of Iberia District Board of Commissioners has submitted to the LA DOTD Certification of Proof of Publication, One (1) copy of the bid proposals and bid bonds as submitted by each of the Three (3) lowest bidders, a legible copy of the bid tabulation of all bids received, and certified to be correct by the Engineer and an authorized official of the Sponsor, a copy of the engineer's recommendation, contract documents, Notice of Award of Contract, and a copy of the recordation data in the Iberia Parish Clerk of Court's Office.

**NOW, THEREFORE, BE IT RESOLVED** by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 19<sup>th</sup> day of May, 2020, does hereby certify that the bidding procedures comply with Louisiana Revised Statutes 38:2211, et. seq.

**This Resolution having been submitted to a vote, the vote thereon was as follows:**  
**Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.**

**And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.**

**{4} Building B – POI West Yard SPN H.011928(325g)**

**Bay 5 Repairs and Renovations**

**(Phase Vg of SPN H.011928).**

**(a) Discuss/Adopt Resolution to Award Bay 5 Repairs & Improvements w/Contingency.**

**A motion was made by Commissioner Larry Rader, seconded by Commissioner Danny J. David, Sr., to adopt the following:**

**RESOLUTION – AWARD PROJECT with Contingency**

**STATE PROJECT NO. H.011928(325g)**

**PARISH OF IBERIA**

#### **RESOLUTION**

#### **PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS**

**WHEREAS**, the Port of Iberia District Board of Commissioners has received bids on Tuesday, May 19, 2020 at 11:00 a.m. on the Port Improvements East and West Yard Expansion & Site Improvements Building B Bay 5 Repairs and Improvements (Phase Vg of SPN H.011928) a Port Improvements Project under the Louisiana Port Construction & Development Priority Program; and

**WHEREAS**, GIS Engineering, LLC has recommended that the Award of Contract be made to the lowest qualified bidder; Acadiane' Renovations, Ltd.

**NOW, THEREFORE, BE IT RESOLVED** by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 19<sup>th</sup> day of May, 2020, acting

pursuant to the recommendation of GIS Engineering, LLC that the Base Bid in the Amount of \$672,293.56 by Acadiane' Renovations, Ltd. be accepted and a contract be awarded to them contingent upon the LA Department of Transportation and Development's final approval.

**This Resolution having been submitted to a vote, the vote thereon was as follows:  
Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.**

**And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.**

**(b) Discuss/Adopt Resolution to Certify Compliance with Bid Law for Building B Bay 5 Repairs & Improvements w/Contingency.**

**A motion was made by Commissioner Roy Pontiff, seconded by Commissioner Shane Walet, to adopt the following:**

**RESOLUTION CERTIFYING COMPLIANCE WITH THE PUBLIC BID LAWS  
with Contingency**

**STATE PROJECT NO. H. 011928(325g)  
PARISH OF IBERIA**

## **RESOLUTION**

### **PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS**

**WHEREAS**, the Port of Iberia District Board of Commissioners has solicited bids for State Project No. H.011928(325g) Port Improvements East and West Yard Expansion & Site Improvements Building B Bay 5 Repairs and Improvements (Phase Vg of SPN H.011928) in accordance with the current bid laws of the State of Louisiana, including, but not limited to R.S. 38:2211 et. seq; and

**WHEREAS**, the Port of Iberia District Board of Commissioners will submit, contingent upon the LA Department of Transportation and Development's final approval, the Certification of Proof of Publication, One (1) copy of the bid proposals and bid bonds as submitted by each of the Three (3) lowest bidders, a legible copy of the bid tabulation of all bids received, and certified to be correct by the Engineer and an authorized official of the Sponsor, a copy of the engineer's recommendation, contract

documents, Notice of Award of Contract, and a copy of the recordation data in the Iberia Parish Clerk of Court's Office.

**NOW, THEREFORE, BE IT RESOLVED** by the Port of Iberia District Board of Commissioners, in Regular session, assembled on this 19<sup>th</sup> day of May, 2020, does hereby certify that the bidding procedures comply with Louisiana Revised Statutes 38:2211, et. seq.

**This Resolution having been submitted to a vote, the vote thereon was as follows:  
Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.**

**And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.**

**{5} Building B – POI West Yard SPN H.011928(325e)  
Building B Multipurpose Facilities & Small Warehouse  
(Phase Ve of SPN H.011928).**

Mr. Oneil Malbrough reported that plans and specs were submitted to LA DOTD for review on May 18, 2020. Anticipated date to begin advertising bids is scheduled for June 1, 2020 and anticipated date for bid opening is scheduled for June 26, 2020.

**{6} Building B – POI West Yard SPN H.011928(325b)  
Concrete Construction  
(Phase Vb of SPN H.011928).**

Mr. Oneil Malbrough stated that GIS Engineering has received LA DOTD's approval for plans and specs on April 7, 2020.

**{7} Building B – POI West Yard SPN H.011928(325f)  
Site Improvements  
(Phase Vf of SPN H.011928).**

Mr. Oneil Malbrough stated that GIS Engineering has received the comments from LA DOTD and is currently working on revisions. The revisions will be submitted by May 22, 2020.

**{8} Building B – POI West Yard SPN H.011928(325c)  
Steel Repairs & Installation  
(Phase Vc of SPN H.011928).**

Mr. Oneil Malbrough stated that GIS Engineering is currently in final design and will submit plans and specifications to LA DOTD by the end of May.

Mr. Oneil Malbrough reported that items 6-8 will not be advertised until a lease with Seadrill is signed and the Foreign Trade Zone is obtained.

**{9} Discuss/Approve GIS Engineering, LLC April Invoice Number 70003935.**

**A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 70003935 to GIS Engineering, LLC in the amount of \$64,414.23 for the period April 1, 2020 thru April 30, 2020 which includes April activities including work done by GIS Engineering, Gesser Group, and YKMH, as well as work associated with Bidding and Negotiations for cranes and ventilation, electrical construction, and Bay 5 repairs and improvements; in accordance with contract dated August 21, 2018.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.**

**And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.**

**(b) Report from Executive Director on:  
{1} Status/Update on POI West Yard.**

Mr. Craig Romero stated that Seadrill is coming in at full force. They are unloading barges in Houma and they have about Seven (7) trucks running. Mr. Craig Romero stated that when the trucks are turning, they cannot make the radius. He stated that the Parish had to go out and Frank's is going to donate a 60' joint of pipe that will be put in the ditch and cover it so that the trucks can make the turn.

Commissioner Mark Dore' questioned that if Seadrill is starting to occupy the yard, if all of the insurances are in place. Mr. Craig Romero stated that it was all part of the agreement with Seadrill.

**{2} Discuss/Approve Vacco, Inc. Invoice #017967 (Bldg B POI West Yard).**

**A motion was made by Commissioner Roy Pontiff, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 017967 to**

Vacco, Inc. in the amount of \$13,800.00 for services to empty and clean by diesel soup to break up oil and grease, use of 4000 PSI wash with turbo tip on gears and rollers in containment sump at Building B at POI West Yard.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.

{3} Discuss/Approve Iberia Aggregates & Construction Materials, LLC Invoice #A-6200 (Bldg B POI West Yard).

A motion was made by Commissioner Larry Rader, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number A-6200 to Iberia Aggregates & Construction Materials, LLC in the amount of \$840.00 for 60 cubic yards of fill sand, loader fee, and truck freight at Building B at POI West Yard.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.

## VII. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

(a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.

{1} Update on the Status of the Port Millennium Expansion Phase III Project.

Mr. Oneil Malbrough reported that the Navigational Servitude was revised by Mr. Francis Fortier to modify the corner at Marine Industrial Fabricators and revise the Metes and Bounds. Mr. Oneil Malbrough stated that the Board made a motion that the next step was to go out for permits to dig the slip and take soil borings on the headland so that GIS Engineering could design how to put the spoil on either side of the slip and not have the problems previously had at Logan and RAM. This was approved by the Board contingent upon the Navigational Servitudes being executed.

Lengthy discussion ensued.

**{2} Discuss/Approve GIS Engineering April Invoice # 70003937.**

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Larry Rader to approve and authorize the payment of Invoice Number 70003937 to GIS Engineering, LLC in the amount of \$2,187.50 for the period April 1, 2020 thru April 30, 2020 which covers April 2020 for the study and report phase, and permitting; in accordance with contract dated February 1, 2018.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.

**(b) Bank Stabilization Project (Slip P-2).**

**{1} Update (Chart, All Points, Dynamic).**

Mr. Oneil Malbrough stated that bids were accepted on March 16, 2020 and the project was awarded to the responsive low bidder, Patriot Construction on April 21, 2020. A Pre-Construction meeting will be held the week of May 25<sup>th</sup>. Notice to Proceed will be issued upon LA DOTD approval.

**{2} Discuss/Approve GIS Engineering April Invoice Number 70003936.**

A motion was made by Commissioner Roy Pontiff, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 70003936 to GIS Engineering, LLC in the amount of \$1,325.00 for the period April 1, 2020 thru April 30, 2020 which includes April activities for bidding and negotiations phase of project; in accordance with proposal dated October 10, 2019.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Roy A. Pontiff, Shane Walet, and Larry G. Rader.

Nays: None.

Absent at Voting: Danny J. David, Sr., Simieon d. Theodile and Elbridge "Smitty" Smith, III.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.

**(c) AGMAC Project General Engineering and Consulting Services:**

**{1} Update on Status of AGMAC Project.**

**{2} AGMAC Port's Maintenance Dredging Permit Update.**

**{3} Discuss/Approve GIS Engineering, LLC April Invoice Number 70003938.**

A motion was made by Commissioner Shane Walet, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 70003938 to GIS Engineering, LLC in the amount of \$933.75 for the period April 1, 2020 thru April 30, 2020 which includes activities for the General Engineering Services Contract in the month of April in accordance w/contract effective date of January 20, 2016, Amendment #1 August 16, 2016, Amendment #2 dated December 20, 2016, and Amendment #3 effective December 20, 2017.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.

**(d) AGMAC Phase I Dredging Project:**

**{1} AGMAC Dredging Project – Update on Permit.**

Mr. Oneil Malbrough stated that the revised permit application and drawings, along with revised responses to comments from the permit analyst, were submitted to the LDNR and USACE. A Hydrological Modification Impact Analysis document is currently being prepared and will be submitted to the LDNR for review and comment by Friday, May 22, 2020. Revised dredge volumes as per the recent survey data were obtained.

Mr. Oneil Malbrough reported that when Commercial Canal was surveyed there was less dirt that will need to be dredged than what was originally anticipated. The GIWW was surveyed and the whole channel is 16'. There was Two (2) comments from people on the dredging permit and both of them are wanting to use the dredging material from Fresh Water Bayou.

**{2} AGMAC Dredging Project – Pipeline Coordination.**

Mr. Oneil Malbrough stated that the project is moving forward. GIS Engineering has been involved in discussions with all Three (3) pipeline companies in Commercial Canal that require relocation.

**{3} Landowner Coordination.**

Mr. Oneil Malbrough stated that GIS Engineering has been in coordination with landowners. The disposal areas have been identified for a large portion.

**{4} Survey Update.**

Mr. Oneil Malbrough stated that GIS Engineering performed a survey on potential disposal sites for placement of dredge material from the Inner Port Section. GIS Engineering anticipates to begin surveying Freshwater Bayou by June 1, 2020.

**{5} Discuss/Approve GIS Engineering, LLC April Invoice Number 70003939.**

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Larry Rader to approve and authorize the payment of Invoice Number 70003939 to GIS Engineering, LLC in the amount of \$60,414.34 for the period of April 1, 2020 thru April 30, 2020 which includes activities performed in the month of April 2020, in accordance w/contract effective date of January 20, 2016, Amendment #1 August 16, 2016, Amendment #2 dated December 20, 2016, and Amendment #3 effective December 20, 2017.

This motion having been submitted to a vote, the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.

Nays: None.

Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.

And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.

Mr. Oneil Malbrough stated that GIS Engineering has implemented the LA DOTD comments and edits to the Port Priority Application for the POI Millennium Expansion Phase I Tract "H" for Crosby Construction Services. The revised application was submitted to LA DOTD on April 27, 2020.

GIS Engineering has also submitted a Change Of Scope to the Port Priority Application for Tracts "K", "L", & "M" located on the POI Millennium Expansion Phase II Property Site. Mr. Craig Romero stated that there was \$2.9 Million left over.

**VIII. REPORT FROM PORT ATTORNEY ON:**

**(a) Update on Henry Bernard Property Located Behind the POI Administrative Office.**

**{1} Status of Navigation Servitudes on Bernard Canal.**

**{2} Status of Navigation Servitude – (MIF & Henry Bernard).**

There was no update on the above Agenda items.

**(b) Update on AGMAC Dredging Project – Pipeline Coordination (Legal Counsel).**

Mr. Ray Allain stated that he put together some comments and suggests that himself, along with Mr. Craig Romero and Mr. Oneil Malbrough get together to have a meeting on how to approach the pipeline companies.

**(c) AGMAC – Utility Relocation Work (Legal Counsel).**

**{1} Discuss/Approve Allain and Allain March Invoice #9149.**

**A motion was made by Commissioner Larry Rader, seconded by Commissioner Shane Walet to approve and authorize the payment of Invoice Number 9149 to Allain and Allain in the amount of \$5,910.00 for professional services April 2020 regarding AGMAC.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.**

**And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.**

**IX. REPORT FROM EXECUTIVE DIRECTOR ON:**

**(a) Authorize Board President to execute the Tenth Amendment of Lease Between Dynamic Industries, Inc., and the Port of Iberia District (Tracts A, C, E, E-1, and Tract G Total Acreage 88.40).**

**A motion was made by Commissioner Larry Rader, seconded by Commissioner Shane Walet to approve and authorize the Board President to execute the Tenth Amendment of Lease between Dynamic Industries, Inc., and the Port of Iberia District regarding Tracts A, C, E, E-1, and Tract G total Acreage 88.40.**

**This motion having been submitted to a vote, the vote thereon was as follows:**

**Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, and Larry G. Rader.**

**Nays: None.**

**Absent at Voting: Simieon d. Theodile and Elbridge "Smitty" Smith, III.**

**And the motion was therefore passed on this the 19<sup>th</sup> day of May, 2020.**

**(b) Update on Joulon (Ram Design, LLC) Lease Agreement (Tract "L" 18.130 acres located on the POI Millennium Expansion Phase II Property Site).**

Mr. Craig Romero stated that Joulon is one of the companies making a request to reduce their rent because of cash flow problems.

**(c) Update on the Lease Agreement between Noble Drilling Services & the POI Regarding Lot 14R-A (0.992 acres) at the Port of Iberia for Module Storage.**

Administrative Assistant Joanna Durke reported that Noble Drilling Services has the lease and is in the process of getting it signed.

**(d) Update on Lease Agreement Between Seadrill Americas, Inc. & the POI Regarding Site B-1 (57.4 acres) Located at the POI West Yard.**

Mr. Craig Romero reported that the lease was signed but only witnessed by one person and he is waiting on the Resolution that authorizes the guy who signed.

**(e) Executive Director's Monthly Report.**

Mr. Craig Romero presented the Board with a packet depicting AGMAC FY 2020 – 2021 Funding Requirements, AGMAC Capital Outlay Financial Data, and House Committee Amendments.

**(f) Announcements:**

**X. ADJOURNMENT.**

**On a motion made by Commissioner Larry Rader, and seconded by Commissioner Roy Pontiff the meeting was adjourned at 7:49 p.m.**